



MEETING Minutes

School	Date	Time	Location
Bolton Academy	9/3/19	5:00 p.m.	Media Center

Public comment was allowed in this meeting, none was offered.

I. Action Items

- A. Meeting commenced by Vice Chair Sherrer
- B. Approval of Previous Minutes – approved unanimously
- C. New Committee member – Ariel Esteves (community member seat), confirmed unanimously.

II. Discussion Items

- A. Discussion Item 1: IB Recertification Interviews
 Will be occurring November 14-15. GO Team members may be tapped for IB interviews. Staff will be interviewed and observed. Stake-holders will also be interviewed to confirm that Bolton has the capacity to support the IB program. We will arrange a study session to ensure all members have the ability and share a “common language” around IB recertification before the interviews occur.
- B. Discussion Item 2: Parent Engagement Committee
 It is required that GO Teams form a Parent Engagement Committee. Ms. Lawrence suggested merging this committee with our IB Committee – which already has several of our most engaged parents participating.
- C. Discussion Item 3: Alternative dates and times for GO Team meetings.
 Due to community seat member and IB coordinator, Monica Varner, being unavailable on Tuesdays, we will be meeting on Thursday, October 3 at 5:00 pm,

instead of October 1. We will decide on 10/3/19 whether we will make Thursdays the standing day for our meetings.

III. Information Items

A. Principal's Report

i. Curriculum and Instruction

1. PLCs (Eureka Math; Literacy, and IB) are held weekly. We are in our fifth year of Eureka Math, and having extended collaborative planning meetings for teachers.
2. DLI Collab Planning held on 8/28 – Ms. Sherrer tells the committee that these meetings help coordinate actions through both grade level DLI partners, and vertically with other DLI classes. It is also an opportunity
3. Grade Level Collab Planning will begin this month (IB focused) – Mr. Armstrong is grateful for Tuesday grade level collaborative meetings because they need time to plan together.

ii. Assessment

1. BAS (Literacy Screener) and STAR window closes 9/11/19

iii. School Culture & Community Events

1. Student of the Month Luncheon will be held 9/5 honoring students that demonstrate open-mindedness
2. NAPPS Friday Night Lights Cluster Night 9/6 – this event is set based on opening night of the North Atlanta cluster's football season. There are fun opportunities for our students to get on the field before the game.
3. Parent Liaison Open House will be held 9/9 - 9/13, 7:45 – 9 am. This will allow parents to come by when they are available.
4. Atlanta United Spirit Night is 9/14 - tickets can be picked up with our Parent Liaison.
5. Parent Empowerment Night (like curriculum night) will be Wednesday, 9/18. There will be two sessions (PK – 2, 3 – 5) instructional coaches will give presentations.
6. ESOL Parent Outreach event will happen on Thursday, October 26. We will have two sessions: 8:45 am and 5:00 pm. This event will merge several parent outreach events for this population, and include information about our tutorial program.
7. Bingo/Loteria night will be held 9/27.
8. Agape's Hispanic Heritage Night will be on 10/18 – it is a fun event with food, presentations and performances.

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- iv. Resource (Budget, staffing, etc.)
 - 1. PikMyKid dismissal system is scheduled to launch 9/8/19 (4:30 – 5:30 pm for PK -2; 5:30 – 6:30 for 3 -5).
 - 2. Leveling update. We met our enrollment projections!
 - a. Projected: 530
 - b. Day 15 enrollment: 531 – one student over = \$4,420
 - c. Reserve = \$42,944
 - d. Total amount to reallocate = \$47,364.
 - e. We already passed a contingency budget in case of this situation, but we will have to submit that document to District for final approval.
 - 3. Leveling reallocation:
 - a. After school tutorial (estimated \$15k)
 - b. Substitutes for extended collaborative planning (~\$10k)
 - c. Registration / PD expenses (~\$12k)
 - d. Materials and resources (~\$10K) this includes the IB beautification that has happened around our campus.
 - 4. Cluster Updates:
 - a. Ms. Lawrence, Mr. Ramseur and Mr. Taylor all attended the state of the cluster meeting, reviewed data and discussed strengths and opportunities for improvement.
 - b. Mr. Turner brought materials from the meeting and shared that they did workshops, shared best practices, discussed opportunities for growth, ways to improve.
 - c. Overall, the North cluster did well in terms of student growth and staff retention.
 - d. Ms. Lawrence shared that strategic plans were discussed, as ours will be expiring soon, and a new one will be developed.
 - e. Mr. Ramseur shared that Bolton was acknowledged for its excellence in several areas.
 - f. The meeting was said to be wholly positive.

The meeting was adjourned at 5:45 pm.